

Travel & Expense Account
Transmittal Sheet

After Approval, Mail Receipts To

DRE-Accounting Office
2201 Broadway
Sacramento, CA 95818

Employee Name Davi, Jeff
Expense Dates 04/15/09-05/27/09
Total Expense Amount 35.75
Amount Due Employee 35.75
Form ID TEA000470359

DIRECTIONS FOR SUBMISSION

1. Attach the following receipts, and other appropriate documentation to this Transmittal Sheet.

Date	Expense Item	Amount	If not submitted - Explain
1) 04/15	Parking, Auto	19.25	
2) 04/23	Parking, Auto	12.00	

m-tas@
777 Agency

STANDARD PARKING
980 9TH ST.
Rcpt# 80735
04/15/09 17:24 LA 1 AM 9 Txn#224144
04/15/09 13:52 In 04/15/09 17:24 Out
NEW MAIN FEE \$ 19.25
Total Fee \$ 19.25
CASH PAID \$ 19.25
Cash Tender \$ 19.25
Change Due \$ 0.00
THANK YOU

tached documentation through your approval process.

Budget
Haring - State Capitol
City of Sacramento
921 10th Street
Sacramento, CA 95814
Phone: (916) 808 5110
Fax: (916) 808 5115

Receipt 9427/0643/643 04/23/09 13:06:16

010100 Transient Ticket 12.00 \$
Entered: 04/23/09 09:28
Paid: 04/23/09 13:06
Length of stay: 0 Dy 3 Hr 38 Min

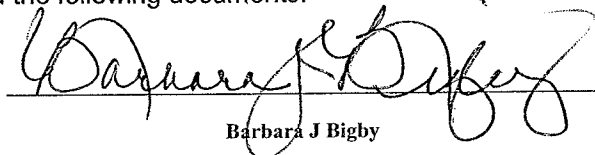
Total Amount 12.00 \$

Accepted Total 20.00 \$
Change 8.00 \$
Tax 0.00 % 0.00 \$

** Thank you **
** Open 24 hours **

I have reviewed the following documents.

Approved
by:


Barbara J Bigby

Travel & Expense Account Summary

Employee Name Jeff Davi
Expense Dates 04/15/09-05/27/09
Report Name April-May Miscellaneous

Request Total \$ 35.75
Direct Charge Total - 0.00
Travel Advances - 0.00
Net Due Employee = 35.75

Trip Totals		
Trip/Expense Category	Trip Name	Total Amount
Non-Travel Expenses	5-27-09	4.50
Non-Travel Expenses	4-23-09	12.00
Non-Travel Expenses	4-15-09	19.25

NOTE: (d)=Direct Charge

DATE	Wed Apr 15									TOTAL
Parking, Auto	19.25									19.25
TOTALS \$	19.25									19.25

DATE	Thu Apr 23									TOTAL
Parking, Auto	12.00									12.00
TOTALS \$	12.00									12.00

DATE	Wed May 27									TOTAL
Parking, Auto	4.50									4.50
TOTALS \$	4.50									4.50

Travel & Expense Account Summary & Detail

Trip/Expense Category	Trip Name	Date	Expense Item	Amount	Payment Type
Non-Travel Expenses	4-15-09	04/15/09	Parking, Auto	19.25	Cash
Non-Travel Expenses	4-23-09	04/23/09	Parking, Auto	12.00	Cash
Non-Travel Expenses	5-27-09	05/27/09	Parking, Auto	4.50	Cash

Banking/PSA Support
mtg

City of Sacramento

21 10th Street
Sacramento, CA 95814
Phone: (916) 808 5110
Fax: (916) 808 5115

Receipt 3278/0643/643 05/27/09 12:08:21

0100 Transient Ticket 4.50 \$
Entered: 05/27/09 11:00
id: 05/27/09 12:08
Length of stay: 0 Dy 1 Hr 8 Min

Total Amount 4.50 \$

Accepted Total 5.00 \$
Change 0.50 \$
Tax 0.00 % 0.00 \$

Thank you **
Open 24 hours **
